



# CITY OF DISTRICT HEIGHTS

MARYLAND

2000 Marbury Drive  
District Heights, Maryland

## Work Session Meeting Minutes

Tuesday, March 28, 2023, 7pm

HYPBRID | Limited Capacity In-Person & VIA ZOOM Audio/Visual Conference

### **CALL MEETING TO ORDER**

The Work Session City Meeting of the City of District Heights was held on Tuesday, March 28<sup>th</sup>, 2023, via HYBRID fashion: Limited capacity in-person and ZOOM audio/visual conference. Vice Mayor Harcourt called the meeting to order at 7:00 p.m.

### **ROLL CALL**

A calling of the roll was requested by Vice Mayor Harcourt and conducted by City Clerk, Starr Jefferson.

Mayor Cynthia Miller: absent

Vice Mayor Harcourt: present

Commissioner Janifer: present

Commissioner Gomez: present

Commissioner Tilghman: present

### **QUORUM**

A quorum was confirmed by Vice Mayor Harcourt. Staff in attendance: David Street, City Manager, Starr Jefferson –City Clerk, Chris Lawson – Director of HR, Nikesha Pancho – HR Manager, Chief Tarpley – Chief of Police, T'Neisha Turner – Media Coordinator, Angela Barnhill-Love, Building Coordinator, Jeffrey Taylor, Director of Recreation

### **OPENING PRAYER**

Commissioner Gomez

### **PLEDGE OF ALLEGIANCE**

Commissioner Tilghman

### **AGENDA ACCEPTANCE**

Comr. Tilghman moved to accept the agenda for the City Meeting Work Session Tuesday, March 28, 2023. Comr. Janifer seconded the motion which carried a 4-0 vote.

### **APPROVAL OF MEETING MINUTES**

Comr. Gomez moved to approve the March 14, 2023 Work Session Meeting minutes. Comr. Janifer seconded the motion which carried a 4-0 vote.

## **PUBLIC PARTICIPATION**

Mr. Anthony Brooks, Co-Chair of the Fiesta Place Garden Committee presented to the Commission a proposal of events and activities for the current season along with accompanying budgets. The proposal consists of Plan A and Plan B options spanning from March to December. The estimated cost of Plan A is approximately \$5,000. The estimated cost of Plan B is approximately \$2,300.

Commissioner Janifer commented that Plan B was currently within the Fiesta Garden Budget and that she had confidence in the Committee's discretionary spending.

The proposal for Fiesta Place events is attached.

## **PRESENTATIONS:**

### **Employ Prince George's – Jeffrey Swilley**

Mr. Swilley, the Chief of Staff for Employ Prince George's presented to the Commission and the residents of District Heights. Employ PG is the quasi-government 501c3 nonprofit serving as the principal workforce development entity for Prince George's County Government. The agency administers more than 14 workforce development programs as the link between job seekers looking to begin or change careers, and businesses looking for skilled workers to maintain competitiveness in the labor market.

Mr. Swilley shared that there has been progress made towards a membership status with the City of District Heights and American Jobs Network, with Commissioner Tilghman playing an integral role. The city is currently at Tier 2 status.

Commissioner Tilghman and Commissioner Gomez shared sentiments of the need for the presented programs in the city to help mitigate rising crime and criminal activity.

Vice Mayor Harcourt requested that Mr. Swilley also be in contact with the City Manager, David Street to solidify and deepen the relationship with Employ Prince George's and the City of District Heights.

An information flyer is attached.

### **Tanko Lighting – Alex Wurzel**

Tanko Street Lighting is a municipal street light consultant. They assist municipalities with purchasing streetlights from industrial utilities, like Pepco across the country.

Mr. Wurzel presented to the Commission the opportunity of street light ownership beginning with a feasibility study as a first measure under the new Pepco policy changes regarding street light purchases.

Mr. Wurzel cited several reasons for benefits of the city to own their streetlights, including: reduced energy costs, guaranteed response times, revenue generation and the opportunity for smart cities.

A Financial Summary is attached.

## **NEW BUSINESS**

### **1. Surplus of (old) Leaf Machine -Angela Barnhill-Love, Public Works Administrative Assistant**

Ms. Barnhill-Love presented to the Commission the case to surplus and sell at the highest offer the city's old Leaf Machine. A new Leaf Machine has been acquired by the city with ARPA funds and there is little use and space for the old and limited functioning item.

Document support in agenda packet.

Commissioner Gomez moved to declare the 1994 Vermeer Brush Chipper Serial No. N1003387 surplus and to be sold at the highest offer received.

Commissioner Tilghman seconded the motion which carried a 4-0 vote.

**2. BOSE Additional Funds Request – Deborah Turner, Chair of BOSE**

Ms. Turner reminded residents of the coming City Election on May 1, 2023 along with impending the deadline to register to vote by March 31, 2023.

Ms. Turner presented to the Commission the available funds remaining in the BOSE Line Item from the previous election along with the invoices for services for the coming election in May, itemizing approximately a \$6,200 shortfall of funds.

Document support in agenda packet.

Commissioner Janifer moved to transfer \$6,500 from Unreserved Funds to the BOSE Line Item.

Commissioner Tilghman seconded the motion, which carried a 4-0 vote.

**3. Public Works Director job description – Nikesha Pancho, HR Manager**

Ms. Pancho presented to the Commission a job description, scope of work, qualifications and salary range for the open position of Public Works Director.

Document support in agenda packet.

Commissioner Gomez moved to approve the job description for Public Works Director.

Commissioner Janifer seconded the motion, which carried a 4-0 vote.

**MAYOR & COMMISSION ANNOUNCEMENTS/COMMENTS:**

Vice Mayor invited Chief Tarpley to share with the residents welcomed news regarding the disruptive squatters in the Sun Valley Terrace. Chief Tarpley announced that that morning, the City of District Heights Police, working alongside multiple police agencies from Homeland Security, the County and Sheriff's Office conducted a swift and incident free eviction of squatters who took over a townhome in Sun Valley Terrace. The eviction led to the recovery of 3 firearms, 2 stolen vehicles and led to 2 arrests.

Vice Mayor Harcourt thanked Chief Tarpley, Sheriff Carr and Chief Aziz for their leadership and responsiveness within the community. He added that the aforementioned partnerships would become a crucial part of the task force's efforts to quell crime in hotspots within the city.

Commissioner Janifer invited the City Manager, David Street to address the Commission and residents. Mr. Street thanked the Commission for their positive response of the Public Works Director position. Mr. Street announced that there would be additional position revisions that he along with Human Resources wish to present to the Commission and earmarked a coming revision for Recreation.

Commissioner Tilghman announced that Recreation was very close to lifting the capacity restrictions within the gymnasium. The city is awaiting the certification letter from the Fire Marshall.

Commissioner Tilghman also announced that the city was currently updating the rental agreement for facilities rental.

Commissioner Tilghman thanked the participants and supporters of the Red Cross Sickle Cell Blood Drive. 22 people participated which (according to the Red Cross) saved 76 lives.

Commissioner Janifer announced the next Shred Day event would be held on Saturday, April 22<sup>nd</sup> from 9am – 1pm. She requested that residents ensure their documents are free of paperclips and staples prior to approaching the shredder.

Commissioner Gomez announced Clean-Up Week in the City of District Heights from April 17- April 21. During this time residents can leave all bulk trash on their curb.

Commissioner Gomez also announced the county wide Clean-Up day on April 22<sup>nd</sup> led by County Executive, Angela Alsobrooks. The clean-up will be from 8am-12pm led by City of District Heights Public Works crews. Please see the website for more information.

Vice Mayor Harcourt encouraged residents to remember to contact Code Enforcement to confirm whether permitting is needed for home improvement projects or if they have received a citation and need additional time to respond or remit payment. Vice Mayor Harcourt encouraged residents to contact Code Enforcement at [codeenforcement@districtheights.org](mailto:codeenforcement@districtheights.org) before problems are compounded.

Vice Mayor Harcourt announced that Councilwoman Krystal Oriadha would be returning to District Heights for a Question and Answer session with residents on April 22<sup>nd</sup>.

Vice Mayor Harcourt invited former Commissioner, Ms. Harryette Irving to address the Commission and residents. Ms. Irving requested that the city be mindful to minimize disruption to the scheduled activities with regard to renting the city's facilities.

Vice Mayor Harcourt recognized Ms. Deborah Turner who requested to make an announcement. Ms. Turner announced that Election Judge Training is (also) scheduled for April 22<sup>nd</sup> from 10am to noon.

## **ADJOURNMENT**

Commissioner Gomez motioned to adjourn the Work Session.

Commissioner Janifer seconded the motion which carried a 4-0 vote.

The Work Session adjourned at 8:40 pm.

Respectfully submitted,

Starr Jefferson  
City Clerk

# Fiesta Place GARDEN

Celebrating Health and Wellness

Months	Projected Participants	Fiesta Place Garden 2023 - Arts Programing and Budget Plan - A Description of Activities	Activities Budget
March		<ul style="list-style-type: none"> <li>Class room in the garden - Live in The Garden or Internet Zoom Platform.</li> </ul>	
April	25-50	<ul style="list-style-type: none"> <li>Class room in the garden - Live in The Garden or Internet Zoom Platform.</li> <li>Spring Painting Abstract Flower Pots with Letitia &amp; Anthony with Lite Refreshments.</li> </ul>	\$590.00
May	25-35	<ul style="list-style-type: none"> <li>Class room in the garden - Live in The Garden or Internet Zoom Platform.</li> <li>Painting with Emerging Artist Jabril Malik in the garden with Lite Refreshments.</li> </ul>	\$590.00
June	25-50	<ul style="list-style-type: none"> <li>Class room in the garden - Live in The Garden or Internet Zoom Platform.</li> <li>Come and experience Sound Bowl Meditation with Nazirah owner of Moon &amp; Magnolia. A 1-hour workshop 2 Saturdays in a role. Light refreshment will be served.</li> </ul>	\$400.00
July	25-100	<ul style="list-style-type: none"> <li>Class room in the garden - Live in The Garden or Internet Zoom Platform.</li> <li>Mix Media Painting workshop hosted by Anthony Brooks with lite refreshments.</li> <li>Rahmat Shabazz Jazz Trio Live in the garden. Bring your own seats or blankets.</li> <li>Lite refreshments served (Generator Rental)</li> </ul>	\$590.00 \$725.00
August	25- 150	<ul style="list-style-type: none"> <li>Class room in the garden - Live in The Garden or Internet Zoom Platform.</li> <li>Community Films screening in the Garden. Lite Refreshments served.</li> <li>Fiesta Place Garden Artist &amp; Vendors Expo. (Generator Rental)</li> </ul>	\$575.00 \$375.00
September	25-35	<ul style="list-style-type: none"> <li>Class room in the garden - Live in The Garden or Internet Zoom Platform.</li> <li>Experience Yoga in Garden with Yoga Instructor Tamora. A 1-hour session.</li> <li>Light Refreshment to be served.</li> </ul>	\$250.00
October	25-50	<ul style="list-style-type: none"> <li>Class room in the garden -Live in The Garden or Internet Zoom Platform.</li> <li>October Fiesta Place Festival</li> <li>Also 10 Event Flyers Design Cost - \$450.00</li> </ul>	\$475.00 \$450.00
November		<ul style="list-style-type: none"> <li>Class room in the garden -Live in The Garden or Internet Zoom Platform.</li> <li></li> </ul>	
December		<ul style="list-style-type: none"> <li>Class room in the garden -Live in The Garden or Internet Zoom Platform.</li> </ul>	
		<b>Sub Total</b>	\$5,020.00
		*(Generator Rental) required for 3 events. <span style="float: right;">Total</span>	\$5,020.00

## Fiesta Place Garden 2023 Proposed Arts Programming and Budget

### PLAN - B

#### Description of Activities

##### April

- Painting Abstract Flower Pots 1-3 hr. workshop

- Clay pots. Paints, brushes, cups, paper plates, drop cloths \$ 22.00 X 25 participants Fee \_\_\_\_\_ \$300.00
- Refreshments: Bottle water, juice, apple , orange, bananas \_\_\_\_\_ \$100.00
- Chair rentals \$1.50 per chair X 25 participants \_\_\_\_\_ \$40.00
- Guest Facilitators Stipend \_\_\_\_\_ \$150.00
- Total Cost \_\_\_\_\_ \$590.00

##### June

- Rahmatt Shabazz Jazz Trio Live in the garden event space or Zoom Platform 2-3 hrs program

- Generator Rental /Credit card deposit, Pay when returned \_\_\_\_\_ \$125.00
- Refreshments: Bottle Water, Juice, so \_\_\_\_\_ \$100.00
- Band Members Stipend \_\_\_\_\_ \$500.00
- Invite Vender/Food truck \_\_\_\_\_
- Total Cost \_\_\_\_\_ \$725.00

##### July

- Community Film Screening in The garden 2-3 hr event space

- Equipment required: Lap Top, projector, speakers, extension cords, portable screen \_\_\_\_\_ \$350.00
- Refreshments: Bottle Water, Juice, apples, Oranges, bananas \_\_\_\_\_ \$100.00
- Generator Rental /Credit card deposit, Pay when returned \_\_\_\_\_ \$125.00
- Invite Vender/Food truck \_\_\_\_\_
- Total Cost \_\_\_\_\_ \$575.00

##### August/September

- Fiesta Place Garden Artist & Venders POP-- UP 7 hr event set-up time starts at 8:00am

- Vender/Food Truck \_\_\_\_\_
- 5-10 artist /venders to set-up and display with the ability to sale the arts & Crafts that's displayed \_\_\_\_\_
- DJ/ Music \_\_\_\_\_ \$250.00
- Generator Rental /Credit card deposit, Pay when returned \_\_\_\_\_ \$125.00
- Total Cost \_\_\_\_\_ \$375.00

Total Budget Cost \_\_\_\_\_ \$2,265.00



# INTERNATIONAL JAZZ DAY 2023

Join flute/saxophonist Charles Rahmat Woods with his quartet and guest, performing selections from his latest CD "Blues For Martyrs", with a special tribute to Pharoah Sanders, Alice Coltrane, and more!



JAZZ 爵士 JAZZ 爵士 JAZZ DAY Джаза

Sunday, April 30, 2023

5 pm ET / 4 pm CT / 3 pm MT / 2 pm PT / 10 pm GMT

World-wide Livestream Tickets \$ 1500 | Live Audience Tickets \$ 2500  
All ticket holders receive link to this concert livestream archive thru May 7, 2023

An Die Musik  
409 North Charles Street, Baltimore, MD 21201  
410-385-2638  
For Tickets Visit:  
[www.andiemusiklive.com](http://www.andiemusiklive.com)

## Rahmat Shabazz Trio



**RAHMAT SHABAZZ**, also known as Charles Rahmat Woods, has performed on blue or saxophone with Roy Haynes, Helen Humes, Don Cherry, Tarika Blue, Conjunto Pelirro, Jean Paul Bourelly, Odean Pope's Saxophone Choir, Eva Cassidy, Little Helen, Classic Kids of DC, Poetry in Motion, Jazz-E, The Peace on Earth Ensemble, DC Jazz Festival's Jazz for Healthier Generations, and others.

Born in Buffalo NY and a longtime resident of the state of Maryland, Rahmat has appeared with his own ensembles on radio and television broadcast, and at a number of distinguished performance spaces. His theme music has been used for the syndicated Naïve American cable TV show "Four Winds". His song "Look What You Done to Me" was used in the major feature film "Something New" starring Sanaa Lathan. His song "Eleven Fifty Nine" was featured in the critically acclaimed Carvin Fison documentary film "Drum Major for Justice". Rahmat's recordings include: "Blues For Martyrs" (2022), "Tarika Blue Notebook" (2020), "Rahmat Shabazz Trio Plus" (2016), "More Than a Dream: 10-10-15" (2015), "The Language of Birds" (2013), "Live at Johnny's Half Shell (2010), "DC Love Orchestra" (2008), "Rahmat Shabazz Original Jazz" (2008), and "Modern Music Therapy: the music of Roy Haynes" (1999). Visit his website at [www.jaluningshabazz.com](http://www.jaluningshabazz.com)



# THE BRIDGE BETWEEN JOBSEEKERS & BUSINESSES



## Our Mission

The mission of EPG is to improve the local economy by creating a demand-driven workforce system in Prince George's County, and workforce development programs that deliver qualified workers to businesses, improve the productivity of businesses and provides job seekers with opportunities for careers in high demand/high growth industries.

### Job Seeker Services

Access to over 10,000 jobs and 14 workforce programs offering one-on-one counseling, tuition assistance, career pathway planning, and so much more.

### Youth Services

Programs that prepare youth and young adults, 18-24, for postsecondary educational opportunities or employment along a career pathway.

### Business Services

Customized services that provide businesses with free job posting, recruitment, new hire training, tax credits, incentives, and funding to train and develop staff.

## Industry & Population Specific Programming

### 14 Workforce Development Programs

Capital Area  
Healthcare Alliance



Professional Services  
Institute



Hospitality and  
Accommodation  
Institute



Youth Career  
Connections



Educational  
Partnership for I.T.  
Careers



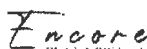
Construction Works  
Program



Career Pathways  
For All



Encore Experienced  
Workers Program



COVID-19 Workforce  
Development  
Recovery Program



Pathways to Success



Veterans Career  
Connection



Knowledge Equals  
Youth Success  
(K.E.Y.S.)



Transportation and  
Logistics Consortium



Apprenticeship  
Innovation Program



**Employ Prince George's**  
1801 McCormick Drive, Suite 400,  
Largo, Maryland 20774

301.618.8400

#WeAreEPG



[www.EmployPG.org](http://www.EmployPG.org)

# Financial Summary | District Heights, MD

## Project Overview

Total Cost (Ownership + Conversion)	\$415,620
20 Year Savings	\$1,244,653
Payback Period (Energy Savings Only)	5.06 years
Payback Period (Energy + Maintenance Savings)	6.27 years

## Project Costs

Utility Asset Purchase Cost (estimated cost of utility streetlight purchase)	\$96,150
Tanko Fees	
Ownership Support Fees (Audit, Utility Negotiation, Final Asset Transfer, etc.)	\$93,845
LED Conversion Fees (Material, Installation, Construction Management)	\$225,625
Bonds	\$0
Contingency	\$0
Rebate Incentive	Not Applicable
Additional Rebates/Grants	\$0
Net Project Cost (Rebate included)	\$415,620

## Year 1 Analysis

	Existing	New	Savings
Energy Usage [kWh]	329,542	89,073	240,469
Utility Bill Cost	\$91,124	\$10,689	\$80,436
Maintenance Cost	Included in current Utility Bill Costs		(\$15,384)
Total	\$91,124	\$26,073	\$65,052