



CITY OF DISTRICT HEIGHTS

TUESDAY MAY 23, 2023

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**AGENDA**  
**HYBRID Work Session**  
7:00PM

**In Person:** Main Floor Commissioners Chamber, Municipal Building, 2000 Marbury Drive  
Or **Via Zoom:** <https://zoom.us/j/95603505473?pwd=WnBLOWxmK0J0Q1ZGM2JNV2Rlc2p4Zz09>

**CALL TO ORDER:**

**CONSENT AGENDA:**

Items on the Consent Agenda are presented for approval through a single motion. A Commissioner may remove an item from the Consent Agenda for placement as an Action Item for separate comment and action.

- 23-G-0523- 1 Approval of Work Session Meeting Minutes from April 25, 2023  
23-G-0523- 2 Approval of City Meeting Minutes from May 4, 2023  
23-G-0523- 3 Approval of Work Session Meeting Minutes from May 9, 2023  
23-G 0523- 4 Approval of City Audit Services  
23-G 0523- 5 Approval of Laserfiche Contract for digitized document maintenance and retention compliance. Staff recommends that the City Commission approve the contract award to MCCi to implement Laserfiche in the total amount of up to \$29,358.75. Upon approval, the City would join contract number NCPA 01-162, which is held by the Region 14 Education Service Center in Abeline, Texas.  
Staff further recommends that the one-time implementation costs, totaling 19,878.75, be funded by reprogramming in ARPA funds from line 6343. The City Manager would finalize the equipment purchases according to departmental need and coordinate implementation with the vendor.  
23-G 0523- 6 Approval of Owner's Re Consulting renewal rate. The City's service agreement with Owner Rep. Consulting is due for renewal. Owner Rep. Consulting provides consulting and construction advisory services for the City's Senior Center construction project.

**NEW BUSINESS:**

1. FY 2024 Proposed Budget – Departmental Reports
2. City Playground Naming Discussion
3. Municipal Building/Facility Rental Discussion

**PUBLIC PARTICIPATION:**

**MAYOR & COMMISSION ANNOUNCEMENTS/COMMENTS:**

**ADJOURNMENT**

- This agenda is subject to change. For the most current information, please contact the City Clerk at 301-336-1402 x110.